

Grammar Scope

Abbreviations:

- Titles e.g. Mr, Mrs, Ms
- Addresses e.g. Rd, St, Ave

Punctuation:

- Upper/lower case e.g. Burnside High School
- Strokes /
- Dashes -
- Numerals
- Full stops •
- Commas ,
- Question Marks ?, e.g. Where do you live?

Nouns:

- Proper e.g. Riccarton, Christchurch
- Common e.g. school, date

Imperatives:

- e.g. Use block letters.